

## Monthly Town Board Meeting – April 18, 2016

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

8 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited. Notification of this meeting was given to the Press on April 10, 2016 and the final agenda was posted in the three designated places on April 15, 2016.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) March 21, 2016 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the March 21, 2016 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b) March 18<sup>th</sup> Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the March 18<sup>th</sup> Special Town Board Meeting Minutes as printed. Motion carried.

Treasurer: (a) Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the March 31, 2016 Treasurer's Report as written & printed. Motion carried. (b) Computer: Discussion on need for upgraded computer before 2016 tax collection. Treasurer Grove expressed interest in a laptop over a desktop as it would provide for possible collection dates/time at the bank in addition to the Town Hall collection. Discussion. A motion to approve a laptop computer for the Treasurer at a cost of up to \$1,000.00 maximum was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns with a second to the motion made by Supervisor Shaw to approve payment of Vouchers 26004 through 26045, dated March 22, 2016 through April 18, 2016, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,551.11, and Wisconsin Quarterly Withholding of \$389.55; for a total of \$26,024.26. Motion carried.

Public Forum - Town of Mukwa Residents: None.

Candidates for County Treasurer & County Clerk: (a) Sheri Wieters was present to speak with those present to let them know she was a candidate for County Treasurer. She further explained that she has 20 years experience working in the Treasurer's Office & also as the Assistant Finance Director.; (b) Jill Lodewegen was also present to advise that she will be a candidate for the County Clerk position. Jill advised that she has been working in the County Highway Department for over five years & in such capacity works with many of the County Municipalities. Both Candidates thanked everyone present and are available for questions.

Building Inspector: Supervisor Shaw read the April Building Inspector Report (*on file in the Clerk's Office*). Motion to accept the Building Inspector's Report as printed & read was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Conditional Use Permit Approval: (a) Mini Storage-Lynn Graichen/Hwy 54: Mr. Graichen's contractor, Pat Sullivan was present to explain the project & presented a site plan. Questions answered. A motion to approve the proposed mini-storage Certified Survey Map & Conditional Use Permit for Lynn Graichen on Highway 54 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. (b) Terry Casey/Larry Road: Follow-up from the January 25, 2016 Monthly Board Meeting in which the Board asked that Mr. Casey speak with the Building Inspector & County Zoning for further guidance before they could make a final decision. The Town received the request from Waupaca County Zoning that Mr. Casey was now ready for his hearing & asked if an approval of the Conditional Use Permit would be added to the agenda. Supervisor Shaw made the motion to approve the Conditional Use for Terry Casey on Larry Road with a second to the motion made by Supervisor Manske. Motion carried.

Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s: Letters Sent. (b) Citation Letter/s: None.

Roads: (a) Monthly Report: Rick-Town of Mukwa Maintenance reported that there are tree concerns on Faskell Road & also on Dey Road – Rick advised that Mukwa Animal Control officer would be able to help with these projects. Noted that the County Highway Department did patching on Weyauwega Road, Otto Road & Ferry Street.

(b) Road Equipment-Report/Repairs/ Purchases Needed: Grader work completed. Rick pressure washed equipment.

(c) Ebert Road-Brushing: Noted that c & d are together as one quote. Reviewed quote received. Motion was made by Supervisor Shaw with a second to the motion made by Supervisor Manske, to approve the Mid State Tree Service quote of \$1,375.00 for work on Manske, Ebert & Deer Haven Roads. Added that the sooner the work can be done, the better! Motion carried. Further discussion on issues on roads close to Ebert. Supervisor Shaw made a motion to approve additional work for Mid State Tree Service to mow back brush on the east side of Shaw Road (*both north & south*) & also Dey Road from Shaw Road up to just before Ebert Road (*hill*) for up to an additional cost of \$500.00. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(d) Boom Mower Quote: Discussion. Possibility of doing this annually.

(e) Set Dates for Road Viewing: Discussion. Date set for Tuesday, April 26<sup>th</sup> starting at 8:00 a.m. at the Town Chair's house on Lyon Road viewing the south-side roads first. Noted that rain dates would be the 27<sup>th</sup> & 28<sup>th</sup>.

Brush Landfill: (a) Logging/Clean-up: Noted that the trees & brush along the driveway going in to the landfill needed to be trimmed. Ort is planning on coming out to chip. Discussion on possibility of logging pines. (b) Final Dates Set: April 30<sup>th</sup>; May 14<sup>th</sup> & 21<sup>st</sup>; June 18<sup>th</sup>; No July date; August 13<sup>th</sup> & 27<sup>th</sup>; September 17<sup>th</sup>; October 8<sup>th</sup> & 22<sup>nd</sup>.

Meetings/Training/Waupaca County Zoning Hearings: Attended: (1) Supervisor Shaw attended the March 30<sup>th</sup> – 7:00 p.m. Wolf River Preservation Meeting held at the Fremont Village Hall. Noted that the river clean-up is scheduled for August 6<sup>th</sup> starting at 7:30 a.m. The next meeting is scheduled for Wednesday, October 5<sup>th</sup> & that dues for 2017 should stay at \$600.00;

Upcoming: (1) April 21<sup>st</sup> – 10:00 a.m. Waupaca County Traffic Safety Commission Meeting-Courthouse.

(2) May 5<sup>th</sup> – 9:00 a.m. Waupaca County Planning & Zoning Public Hearing for Proposed Chapter 34 Zoning

Ordinance Revision Changes – Courthouse; (3) May 5<sup>th</sup> – 5:00 p.m. – Town of Mukwa Open Book – Town Hall;

(4) May 5<sup>th</sup> - 6:30 p.m. - Waupaca County UW Extension Follow-up Meeting Regarding Broadband - Courthouse;  
(5) May 19<sup>th</sup> - 5:30 p.m. Waupaca County Towns Association Meeting - Manawa; (6) May 24<sup>th</sup> - 5:00 p.m. - Town of Mukwa Board of Review - Town Hall; (7) June 3<sup>rd</sup> - Wisconsin Towns Association Training - Green Bay; (8) July 26<sup>th</sup> - 6:00 p.m. Ambulance Consortium Meeting - Weyauwega City Hall

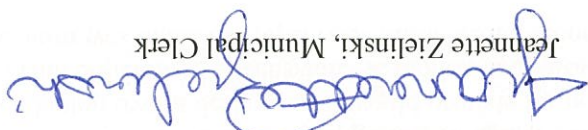
Waupaca County Town Association August Meeting: Town is Host - Food. Noted that we host the November meeting & to add to later Agenda.

Election Reminder: (a) April 5<sup>th</sup> Follow-up: Clerk Zielinski reported that it was the busiest primary with 783 votes at the Bean City Polling location and 410 votes at the Town Hall. After discussion with Poll Workers & Voters, it was noted that additional workers will be needed for the November Presidential Election & changes to how the Polling place is set-up will also be required. New Poll Workers will be added to a future Agenda for approval. (b) August 9<sup>th</sup> Primary: This Primary is for County Clerk, Treasurer, District Attorney & Register of Deeds, Congressional Officers, Senators & Representatives to the Assembly. (c) November 8<sup>th</sup> General Election.

Correspondence Received:

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk